

PRIVACY STATEMENT

When you communicate with us via e-mail and/or we carry out an assignment for you, privacy-sensitive personal data will be processed. Will van Manen Kamera-Service considers careful handling of personal data of great importance. Personal data is therefore carefully processed and secured by us.

In our processing, we comply with the requirements of the privacy legislation. This means, among other things, that we:

- clearly specify our purposes before we process personal data, via this privacy statement;
- limit our collection of personal data to only the personal data necessary for legitimate purposes;
- first ask you for explicit permission to process your personal data in cases where your consent is required;
- take appropriate security measures to protect your personal data;
- respect your right to access, correct or delete your personal data at your request.

Will van Manen Kamera-Service is responsible for the data processing. In this privacy statement we explain which personal data we collect or use and for what purpose. We recommend that you read it carefully.

E-mail communication

When you contact us by e-mail, we store this communication in order to check agreements made and -in the event of an assignment and the handling thereof- to be able to handle the order correctly. We keep these e-mails in our records for seven years in conformity with the statutory tax retention obligation.

Handling order

When you place an order with us, we use your personal data -for internal use- to characterize you and your equipment and to be able to handle the order correctly. For example, you will receive an invoice in your name and your bank payment will of course also contain personal data.

In case of handling via shipment, we give your data to the delivery service, so that it can return your equipment to you.

We use your name and address details, your e-mail address and telephone number. We keep this information for seven years after processing the assignment in our (invoice) administration in conformity with the statutory fiscal retention obligation.

Providing to third parties

For the shipment of your equipment we work with UPS, who receives your personal data mentioned above.

When third parties (who are considering a purchase of equipment offered for sale or who have purchased equipment) check with us for verification whether equipment has been handled by us, we ask for the name of the original customer. We will then look up the requested data in our administration and only answer the question (whether or not) in the affirmative or in the negative. We advise buyers /sellers to ask for/show a copy of our invoice themselves. We will not share billing information with third parties.

Website www.kamera-service.info

We do not keep statistics about the use of our website and our website does not use cookies.

Google Maps

We can be found on Google Maps. Google gives us a monthly 'performance overview' with a number of general statistics. In addition, no personal data of visitors is shared (except when you mention your name in a review, of course). For more information, see Google's privacy statement.

Provision to other companies, institutions or persons

We do not give your personal data to other companies, institutions or persons under any circumstances, except when we are legally obliged to do so (for example, when the police require it in case of a suspected crime).

Security

Security of personal data is of great importance to us. To protect your privacy, we have password protection and data breach protection for access protection of the systems in which personal data is stored.

Changes to this privacy statement

We reserve the right to make changes to this privacy statement. It is advisable to consult this privacy statement regularly so that you are aware of these changes. We will do our best to announce changes separately.

Accessing, changing and deleting your data

If you have any questions or want to know what personal data we have about you, you can always contact us. See contact details below.

You have the following rights:

- get an explanation of what personal data we have and what we do with it,
- access to the precise personal data we have,
- having errors corrected,
- the removal of outdated personal data,
- withdrawal of consent,
- object to a particular use.

Make sure that you clearly indicate who you are at all times, so that we can be sure that we do not modify or delete data of the wrong person.

File a complaint

If you feel that we are not helping you in the right way, you have the right to file a complaint with the supervisory authority: **The Dutch Data Protection Authority or the European Data Protection Board.**